



香港稅務學會  
THE TAXATION INSTITUTE OF HONG KONG  
(Incorporated in Hong Kong as a company limited by guarantee)

## APPLICATION FOR MEMBERSHIP

(Please read the attached notes carefully before completing this application)

Fellow       Associate       Affiliate      (Please tick)

### PERSONAL PARTICULARS (IN BLOCK LETTERS)

Title	Prof / Dr / Mr / Ms / Mrs / Miss	*Delete as appropriate
Surname	<input type="text"/>	Other Names <input type="text"/>
Name in Chinese	(If applicable) <input type="text"/>	
Date of Birth	(DD/MM/YYYY) <input type="text"/>	
HKID Card / Passport No.	<input type="text"/>	
Residential Address	<input type="text"/>	
Tel. No. (mobile)	<input type="text"/>	Tel. No. (residential) <input type="text"/>
Office Address	<input type="text"/>	
Office Tel. No.	<input type="text"/>	Office Fax No. <input type="text"/>
Email Address	<input type="text"/>	
Correspondence Address	<input type="checkbox"/> Residential <input type="checkbox"/> Office	(Please tick)

### DETAILS OF PROFESSIONAL AND OTHER QUALIFICATIONS

Name of Professional Body	Qualification	Date Obtained	Membership No.

(See note 2 and information should be stated in chronological order)

**DETAILS OF FULL-TIME WORK EXPERIENCE**

Name of Company	Nature of Business	Position Held	Full Details of Taxation Experience	Date	
				From	To

**Payment (please tick the appropriate box)**

I opt to receive correspondences in hardcopy by post (surcharge HK\$200).

**By Cash**

I tender in cash totalling  as admission and annual membership fees and surcharge (if applicable).

**By Cheque**

I enclose herewith a crossed cheque no.  in the sum of  payable to  
**“The Taxation Institute of Hong Kong”** as admission and annual membership fees and surcharge (if applicable).

**By Credit Card**

Visa  MasterCard

Card No.  -  -  -

Name of Cardholder  Expiry Date (MM/YY)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Cardholder

**Declaration by the applicant by signing this form (please read carefully)**

Please read through the Institute's Code of Professional Conduct before making your declaration. The document can be accessed at [www.tihk.org.hk/v2/cta/professional\\_conduct](http://www.tihk.org.hk/v2/cta/professional_conduct)

**I hereby make an application for membership of the Taxation Institute of Hong Kong (“The Institute”). I declare that:**

- I have not been subject to a disciplinary sanction by any professional body, employer, tribunal, or education provider.
- The above information is true and complete to the best of my knowledge and belief. I recognise that if I am admitted to membership but later found to have provided untrue or misleading information in connection with this application. I may be subject to disciplinary action and may be removed from the list of members.
- Upon admission as a member, I undertake to observe and abide by the Articles of Association and bye-laws of the Institute, to uphold the Institute's professional standards and to comply with the Code of Professional Conduct.
- In the event of my resignation from membership, I hereby agree to pay all subscription in arrear accrued to the date of the surrender of my certificate of membership, return my certificate of membership and cease using the Institute's membership.
- I consent to my personal information being collected, used and disclosed for the administration of the Institute. I also authorise the Institute to obtain any information about me from other parties it considers necessary for the purpose of processing my application and servicing my membership.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

**IMPORTANT**

The completed application form (together with a cheque for the appropriate fee if applicable) should be returned to the Institute by post or in person.

**The Taxation Institute of Hong Kong**

21/F, Kam Sang Building  
255-257 Des Voeux Road Central  
Hong Kong

Tel: (852) 2810 0438

Fax: (852) 2523 1263

Website: [www.tihk.org.hk](http://www.tihk.org.hk)

Email: [tihkadm@tihk.org.hk](mailto:tihkadm@tihk.org.hk)

**PROPOSER (IN BLOCK LETTERS)**

Surname	
Other Names	
TIHK Membership No.	
Signature	
Date	

**SECONDER (IN BLOCK LETTERS)**

Surname	
Other Names	
TIHK Membership No.	
Signature	
Date	

**(Proposer and Secunder must be members of the Institute)****NOTES FOR COMPLETION OF APPLICATION FOR MEMBERSHIP**

1. (a) A candidate applying for **"Fellow"** membership:
    - (i) must be aged 30 years or above;
    - (ii) must have been an Associate of the Institute, or a full member of one of the accountancy bodies or other professional bodies recognised by the Council, for at least five years; and
    - (iii) must have proved to the satisfaction of the Council that he/she has had not less than seven years' experience in the field of taxation, and that he/she is a fit and proper person to be admitted as a Fellow as to his/her general character and suitability.
  - (b) A candidate applying for **"Associate"** membership:
    - (i) must be aged 21 years or above;
    - (ii) must have been awarded a bachelor's degree from a university or equivalent qualification recognised by the Council;
    - (iii) must have passed such examination or examinations as may from time to time by bye-laws or otherwise be prescribed by the Council, or must have been a full member of one of the accountancy bodies or other professional bodies recognised by the Council; and
    - (iv) must have proved to the satisfaction of the Council that he/she has had not less than three years' experience in the field of taxation, and that he/she is a fit and proper person to be admitted as an Associate as to his/her general character and suitability.
  - (c) A candidate applying for **"Affiliate"** membership:
    - (i) must be aged 21 years or above;
    - (ii) must have been awarded a bachelor's degree from a university or an equivalent qualification recognised by the Council;
    - (iii) must have passed such examination or examinations as may from time to time by bye-laws or otherwise be prescribed by the Council, or must have been a full member of one of the accountancy bodies or other professional bodies recognised by the Council; and
    - (iv) must have proved to the satisfaction of the Council that he/she is a fit and proper person to be admitted as an Affiliate as to his/her general character and suitability.
2. Copies of HKID card/passport, professional and other certificates must be attached to this application (the originals must be produced if required).
  3. (a) Fees must be enclosed with this application:
 

	<b>Fellow</b>	<b>Associate/Affiliate</b>
<b>Admission fee (b)</b>	1,200	1,000
<b>Annual registration fee (c)</b>	1,200	1,000
	<u>HK\$2,400</u>	<u>HK\$2,000</u>
  - (b) A surcharge of HK\$200 will be added for receiving correspondences in hardcopy by post (optional).
  - (c) A crossed cheque should be made payable to: "The Taxation Institute of Hong Kong" and sent to the Institute.
  - (d) An Associate admitted as a Fellow shall on such admission pay a fee of HK\$400.
  - (e) A full year membership fee (from 1 January to 31 December) shall be payable on admission unless the date of admission is later than 30 June in the year of application, in which case only a half year membership fee shall be payable.
4. Members are liable for all membership fees to the date of the surrender of his/her Certificate of Membership.
  5. The Institute reserves the right to use the data so collected for statistical research and analysis, providing members' services and for other internal uses. All information collected shall not be disclosed to third party without the consent of the applicant except for the purposes stated above. Appropriate measures will be taken by the Institute to safeguard data security. However, your attention is drawn to the exemptions under Part 8 of the Personal Data (Privacy) Ordinance (Cap. 486 of the laws of Hong Kong) under which the Institute may disclose your data without complying with the data protection principles.
  6. Requests for access to data, correction of data, information on policies and practices and kinds of data held, and to withdraw or change consent to the use of data can be addressed to the Secretariat by mail, fax or email with "personal data update" as the subject.
  7. In case of any dispute, the Institute reserves the right of final arbitration.